

**City Council Meeting Minutes**  
**Sept 8, 2015**  
**7:00 PM**

Call to order—Mayor—Linda McCowan

Roll Call—City Clerk-- Cathy Grover

Members Present: Mayor, Linda McCowan, President of Council, Deb Bader, Council Persons, Chris Mead, Vickie Alsup, Phyllis Agee and Dorian Frances joining at 7:10 PM

Pledge of Allegiance led by Mayor

Agenda Changes—None

Approval of Regular Meeting minutes

**Motion #1**

Deb Bader motioned to accept 8-3-2015 Minutes as written, Vickie Alsup seconded. Carried 4-0.

Approval of Budget Hearing minutes

**Motion #2**

Deb Bader motioned to accept 8-6-2015 Budget Hearing Minutes as written, Phyllis Agee seconded. Carried 4-0.

**UNFINISHED BUSINESS**

1. Acct 023 Utility billing question

There was discussion by Council on how to address an unpaid Utility bill from 2013-2014 for an individual not being charged for sewer usage for past 19 months. It was Council **consensus** that individual needs to pay the outstanding bill of \$273.47 and pay re-instatement fee of \$60.00 to re-establish sewer service as other citizens are required to have per Ordinance 325.

2. Rocktoberfest followup

Phyllis reported that the 501C.3 takes time and money to get, which was not going to happen before the October date planned for. Plans for the Octoberfest have been cancelled. Mayor suggested they talk to Kristi Tustin of Barton County Community Foundation for the possibility of obtaining grant money to help with the 501 fee and pursue idea for next year.

Mayor noted that the Emerald Foundation event over the Labor Day weekend was a success and that Basil Dannebohn had asked if Council would consider making a \$500 donation to Foundation to help with electrical costs.

**Motion#3** Vickie Alsup motioned that Council take \$500 out of Park Fund to aid Emerald Foundation. Dorian Frances seconded. Motion carried 3-2. Check will be made out to Emerald Foundation.

3. Fire truck Update

Deb is making plans with Fire Chief Heath Dill to get Fire Truck over to Aaron's on Sept 11<sup>th</sup> for tank install, pipe fittings, electrical attachments, sirens, speakers and the remaining extra metal work necessary to finish truck before painting.

**Motion #4** Chris Mead motioned that Council allow President of Council to purchase Carson Stealth SC-550-Siren for \$304.99, plus shipping and handling. Phyllis Agee seconded. Carried 5-0.

**Motion#5** Chris Mead motioned that Council allow President of Council to purchase two Speakers, a Whelan Model WSSC30 for \$141.99, plus shipping and handling and a Carson Model CSP100B for \$99.00, plus shipping and handling. Phyllis Agee seconded. Carried 5-0.

**Motion#6** Chris Mead motioned that Council allow President of Council authority to deal with Aaron's Repair on the pipe and pipe fittings, electrical work and extra metal work based on original proposal to

finish out the Fire Truck for painting. Phyllis Agee seconded. Carried 5-0.

## **NEW BUSINESS**

1. KRWA & KDHE training-Bowman

**Motion # 7** Deb Bader motioned to allow Shane Bowman to attend Nov 17<sup>th</sup> workshop in Hays by KDHE on Small Systems Revised Total Coliform Rule Implementation, paying mileage and per diem. Seconded by Dorian Frances. Carried 5-0.

2. Building Permit-Sheila/Bert Brown

**Motion #8** Deb Bader motioned to accept building permit for Pole Barn Carport for Sheila Brown. Dorian Frances seconded. Carried 5-0.

3. LKM voting delegate registration

Linda McCowan volunteered to have her name placed on form as voting delegate to LKM.

## **EXECUTIVE SESSION NA**

### **RESIDENT/PUBLIC REQUEST TO APPEAR BEFORE COUNCIL**

Bob Mommens request to keep chickens within City Limits

Council accepted a citizen signature paper with 10 signatures of various addresses stating they had no problem with Mommens keeping chickens within City limits. Council discussed the request but ultimately came to the **consensus** that the Ordinance needed to be followed. Council called for the Municipal Court to follow through on this item.

### **DEPARTMENT REPORTS/August**

#### **Fire Chief Report**

October is Fire Safety Month and council discussed treating the volunteer fire personnel and their families to burgers and brats on October 6<sup>th</sup> @ 6:00 PM. Chris Mead will head up this event. It will be followed by training.

**Motion #9** Chris Mead motioned the City provide burgers and brats for Oct 13 event for \$100.00 or less, Vickie Alsop seconded. Carried 5-0.

List of Citizens participating in free smoke alarms was provided to Fire Chief.

Mayor asked the Council to be thinking about how some funds could be set aside for a stimulus package for the volunteers and how it could be divided up.

#### **Treasurers Report**

**Motion #10** Deb Bader motioned to allow ABB&B financial assistant to set-up electronic payments with pre-approved AT&T, GBT, NexTech and Midwest Energy . Chris Mead seconded. Carried 5-0.

**Motion#11** Dorian Frances motioned to approve payment of check # 3280 for \$310.38 to Stone Waste Mgmt. Phyllis Agee seconded. Carried 5-0.

#### **Clerks Report**

Clerk asked Council to clarify how they wanted Payroll broken out for Maintenance. Is it still 50/50 Water and Sewer? Council replied yes.

Clerk asked Council if they want ABB&B to change General Fund Service Fees/ Police Department to General Fund Service Fees/Municipal Court for coding purposes. Consensus was to leave Police Department code in the system if possible and just create a new code number for the Municipal Court. If that is not possible then the Council goes along with changing Police Department to Municipal Court.

Council was informed of BT Co Health Department scheduling Flu Shots at the City Hall on October 28 from 2:30 to 3:30. Notify public on October bills going out, signs in PO, COOP, Churches and Vivian's newsletter.

Clerk requested the week of October 5 thru 8 off for personal reasons. Council requested sign be put up early. Clerk to contact John Henderson to see if he can fill in any of those days and attend Council meeting for note taking.

Changes in Jayhawk Report

Utility Reconciliation Report

Maintenance Report

Shane Bowman brought up the need to establish Sludge Fund for City's Sewer cleanout coming due in 15-16 years at an estimated cost of \$30,000.00. Council should consider starting the setting aside of \$2500.00 per year into this new fund for next 15 years.

Contractor Report – John Henderson  
Monthly Update Report

**Motion #12** Deb Bader motioned the meeting be adjourned at 8:18 PM. Phyllis Agee seconded. Carried 5-0.

Minutes approved on Oct 5, 2015

Mayor, Linda McCowan Linda McCowan, Mayor

Clerk, Cathy Grover Cathy Grover