

# Aug 4, 2014

## Council Meeting Minutes

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Mayor Linda McCowan called the meeting to order at 7:00 PM.

Members in Attendance were Mayor Linda McCowan, Council members Deb Bader, Chris Mead, Vickie Alsup, Dorian Frances, Phyllis Agee and City clerk Cathy Grover.

Mayor Linda McCowan led the Pledge of Allegiance.

June 11, 2014 meeting minutes reviewed.

**MOTION#1:** Deb Bader motioned to approve minutes with corrections noted and Vickie Alsup seconded. Carried 5-0.

July 7, 2014 meeting minutes reviewed.

**MOTION#2:** Deb Bader motioned to approve minutes with corrections noted and Phyllis Agee seconded. Carried 5-0.

July 10, 2014 meeting minutes reviewed.

**MOTION #3:** Chris Mead motioned to approve minutes with corrections noted and Deb Bader seconded. Carried 5-0.

**AGENDAS CHANGES:** None

**UNFINISHED BUSINESS:**

A. Hazardous Mitigation Plan

Phyllis Agee and Linda McCowan will contact Amy Miller regarding this issue.

B. Magistrate Judge

Linda will contact the magistrate judge in Otis.

C. New Drop Box for City Building

Dorian presented estimated costs \$2162.00 for thru the wall with chute for utilities drop box. Dorian will consult with P&S Security for additional options and provide this information at the next council meeting.

D. Cookie Fund

Barry Jack reports the Cookie Fund not doing well. Still estimates they need to sell another 70-80 boxes.

E. Sales Tax – P. Lee

P. Lee's sales tax correction to be placed on John Henderson's Jayhawk audit report for next meeting. Council wants corrections to be made on the account. John Henderson is directed to contact City Treasurer in regards to this issue.

F. Non-Discrimination Clause – Utility Service Contract

ABB&B has reported that the non-discrimination clause is not in the Utility Service Contract for the water tower. ABB&B noted this clause must be included in any future contracts the City enters into.

**NEW BUSINESS:**

A. Add Monthly Bills to pre-approval list on Ordinance 318.

**Motion#4:** Deb Bader motioned to amend Ordinance 318, which allows the city clerk to prepay certain monthly bills without prior council approval, by adding NexTech , Great Bend COOP accounts(both City and Fire) and a monthly USPS check equal in value to one roll of postcard stamps. Chris Mead seconded. Carried 5-0.

B. New Trash Can from Historical Society

City Clerk noted that she had been in communication with KS Historical Society about new trash can at the ROCK. The Historical Society has a new 55 gallon steel trash dumpster on order and will contact the City Clerk when it will be shipped.

C. Public Water Supply Seminars in August

Council discussion with Shane Bowman in regards to attending two small public water supply system operator training seminars in August. It was decided Shane will not be attending.

D. Resident-Related Sewage Disposal Issues

Discussion related to 2 isolated sewage disposal issues at 2 premises. Chris Mead suggested she could contact the local Churches to see if she could elicit some help from them in dealing with this issue. Updates will be provided at the next council meeting.

E. Presentation of Water Tower Visual Inspection Report

Discussed and reviewed Water Tower Visual Inspection Report. City Clerk advised to update contact info.

F. Garbage Audit with Arrow Trash

Council discussed how to go about doing a trash audit to enable clerk to make necessary corrections to utility system. City Clerk will contact Arrow Trash and obtain a list of residences they are currently

picking up and how many toters they are renting to each residence. Clerk will contact Arrow Trash to invite them to speak at next council meeting.

#### **RESIDENT/PUBLIC REQUEST TO APPEAR BEFORE COUNCIL**

A. Contest Utility bill by Eddy Johnson. Per presentation of communication to and from the Johnson's by current City Clerk the council was advised to accept \$100 check received from the Johnson's as payment in full for their utility bill.

**Motion#5:** Dorian Frances motioned to accept the check of \$100.00 from the Johnson's as payment in full of their utility bill. Phyllis Agee seconded. Carried 5-0. As per Ordinance 267, the City Clerk will send a letter to Johnsons' apprising them of decision.

B. Contest Utility bill by Dora Hayward. Dora was questioning high water usage. Clerk spoke to council about maintenance rereading the water meter for Dora. City Clerk presented the previous water meter reading entries for error. None were found. Council determined the water usage amounts billed were accurate. No modifications to Dora Hayward's bill will be made.

C. Request from Clayton Carris for variance on Ordinance303. Council discussed the one Black Angus heifer and 14 chickens he keeps at his residence.

**Motion#6:** Chris Mead motioned to not allow a variance on Ordinance 303. Vicki Alsup seconded. Carried 5-0.

#### **DEPARTMENT REPORTS**

##### **TREASURER REPORT**

See attachment

**Motion #7:** Motion by Chris Mead to pay checks 2932 thru 2946. Seconded by Vicki Alsup. Carried 5-0.

##### **CLERK REPORT**

See attachment

##### **PETTY CASH REPORT**

See attachment

##### **MAINTENANCE REPORT**

See attachment

##### **FIRE DEPARTMENT REPORT**

See attachment

Council approved taking the #1312 Fire Truck up to Detroit Diesel in Great Bend for an estimate. Barry noted he is also looking into price of tarps for next month agenda. Some discussion on request for records.

MONTHLY STATUS REPORT—John Henderson

See attachment

Chris will work with City Clerk correcting Water Protection & Clean Drinking Water Fee Return for Public Water Suppliers.

CHANGES IN JAYHAWK REPORT for July

See attachment

**MOTION#8:** Deb Bader motioned meeting be adjourned. Phyllis Agee seconded. Carried 5-0.

Meeting was adjourned at 9:01 PM.



Linda McCowan Mayor



Cathy Grover City Clerk

Date Approved 9-8-14