

August 5, 2013

Pawnee Rock City Council Minutes

7:00PM

Mayor Gary Adams called the meeting to order at 7:00pm

Those in attendance were Mayor Gary Adams, Council persons Barry Jack, Joyce Epperson, Vickie Alsup, Nickolle Parret, and City Clerk John Henderson

Council reviewed the minutes from the July 1st meeting and two special meetings held on July 15th.

MOTION 1: Joyce motioned to accept the minutes from July 1 and both special meetings on July 15th with the noted changes. Nickolle second. Carried 4-0

UNFINISHED BUSINESS

A. City Cleanup/City Park

Nickolle discussed potential park equipment. She is also waiting on a quote from Midwest Energy as to how much moving the power lines would be.

B. Employee Manual Updates

MOTION 2: Joyce motioned to approve the employee manual updates and accompanying documents with the addition of a job description of the FIRE CHIEF position. Nickolle second. Carried 4-0

C. and D. Investment Policy and Fraud Prevention Policy

MOTION 3: Joyce motioned to approve the Investment policy and Fraud Prevention policy. Vickie second. Carried 4-0

NEW BUSINESS

A. Sewer Fund Reserve

MOTION 4: Nickolle motioned to pass Resolution #72 to establish a sewer fund reserve. Joyce second. Carried 4-0

B. FY 2014 Budget

MOTION 5: Vickie motioned to adopt the proposed budget for FY 2014. Joyce second. Carried 4-0.

C. Flat Fee Added to Late Charge

Nickolle motioned to adopt Ordinance 233 which add a \$5 flat fee to the late charge in additional the current 10% late fee to cover administrative costs. Second Vicki. Carried 4-0

MONTHLY DEPARTMENT REPORTS

Treasurer's Report

Several questions about street/highway fund and invoices allocated to the fire department budget.

MOTION 6: Vickie motioned to accept the Treasurer's Report. Joyce Second. Carried 4-0

MOTION 7: Vickie motioned to pay checks 2651-2633 with the exception of check 2655. Nickolle second. Carried 4-0

Maintenance Report

Discussed well maintenance and repairs which will take place in August.

Discussed current water tower maintenance and scheduling a date for the interior work.

Clerk's Report

Topics discussed include continued efforts to digitize records and Stage 2 water session held in Hays.

Fire Department Report

Topics discussed include eliminating the use of the brush truck and first responder services.

MOTION 9: Joyce motioned to adjourn the meeting. Nickolle second. Carried 4-0.

Meeting adjourned at 8:30pm