

City Council Meeting Minutes

Jan 5, 2015

7:00 PM

Call to order—Mayor—Linda McCowan

Roll Call—City Clerk-- Cathy Grover

Mayor—Linda McCowan-present

Council President—Deb Bader-present

Council Person—Chris Mead-present

Council Person—Vickie Alsup-absent

Council Person—Dorian Frances-absent

Council Person—Phyllis Agee-present

Pledge of Allegiance led by Mayor

Agenda Changes—move new business presentation of ABB&B to follow approval of regular meeting minutes.

Approval of Regular Meeting minutes 12-8-2014.

Motion#1 Deb Bader made motion to accept regular meeting minutes of 12-8-2014 as written. Chris Mead seconded. Motion carried 3-0.

NEW BUSINESS

1. Adams, Brown, Beran and Ball presentation by Vickie Dreiling for financial services needed.

Motion#2 Chris Mead made motion to hire Adams Brown Ball and Beran as contract labor for bookkeeping and financial services for a 6 month trial period, at \$975 per month, starting January 1, 2015 thru June 30, 2015. Phyllis Agee seconded. Motion carried 3-0.

Vickie Dreiling will contact Sunflower Bank about what we need to do for online banking access. Vickie Dreiling will get back to City with an official engagement letter to be signed. Vickie Dreiling noted that the letter signed last month by Council per 2014 Audit and sent to Adams Brown Ball and Beran can be cancelled.

Motion#3 Deb Bader made motion to void Adams Brown Ball and Beran contract for 2014 Audit. Phyllis Agee seconded. Motion carried 3-0.

UNFINISHED BUSINESS

1. Municipal Judge salary and court fees to be set.

Motion #4 Deb Bader made motion to set City of Pawnee Rock court costs at \$77.50, from this amount the state assessments from court costs under KSA 12-4117 shall be deducted and remitted as required by law. Chris Mead seconded. Motion carried 3-0.

Motion#5 Deb Bader made motion that Municipal City Court is to be held on 2nd Thursday of every month at 5 PM at Pawnee Rock City Hall. Municipal Court Judge salary to be set at \$150 per month/for maximum of \$1800 per year, salary to be paid whether there are hearings or not, mileage is to be \$25.00 per month/for maximum of \$300 per year, this to be paid to Municipal Judge on a quarterly basis, first quarter ending March 31,2015. Chris Mead seconded. Motion carried 3-0.

Motion#6 Chris Mead made motion that the City Clerk shall receive a salary of \$8.33 per month for municipal court duties, paid on a quarterly basis. Deb Bader seconded. Motion carried 3-0.

Mayor Linda McCowan noted that the City Clerk will need to be at court the first time to give oath of office to Dale Snyder.

2. Petty Cash Policy revisited

Discussion followed to bring everybody back on board with policy intent.

NEW BUSINESS

1. Barton County request for open Council Positions, letter sent 12-17-14. Letter read to Council.

EXECUTIVE SESSION None

RESIDENT/PUBLIC REQUEST TO APPEAR BEFORE COUNCIL None

DEPARTMENT REPORTS

Treasurers Report

Motion#7 Chris Mead made motion to approve checks numbered 3066 thru 3074 for payment. Deb Bader seconded. Motion carried 3-0.

Motion#8 Deb Bader made motion to approve payment for 4 invoices, True Value for \$55.03, True Value for \$32.80, Great Bend Tribune for \$31.83 and Great Bend Tribune for \$70.97. Chris Mead seconded. Motion carried 3-0.

Motion#9 Deb Bader made motion to approve payment for Western Truck and Equipment Invoice for FIRE Department in amount of \$95.15. Chris Mead seconded. Motion carried 3-0.

Clerks Report

Petty Cash Report

Changes in Jayhawk Report

Motion#10 Deb Bader made motion that the Council concur with previous Council decision not to charge the New Jerusalem Church and First Christian Church for garbage on their utility bills. Chris Mead seconded. Motion carried 3-0.

Reconciliation Report

Maintenance Report

Motion #11 Chris Mead made motion to allow Maintenance to purchase seven water sampling stations from USA Blue Book at \$419.95 each, plus shipping and handling. Deb Bader seconded. Motion carried 3-0.

Deb Bader has a digital camera that she is going to give to City for Maintenance usage in documenting compliants.

Fire Chief Report

Motion#12 Chris Mead made motion to allow Fire Department to purchase 2 snow shovels from either Orschelns or Walmart using charge card and one pair gloves from Weis Equipment for \$60.00. Deb Bader seconded. Motion carried 3-0.

Contractor Report – John Henderson

Monthly Update Report

Council suggested sending the newly created business license to each of the 6 businesses in town and asking

them to complete it. They will not be required to pay any license fee as they are grandfathered in. Council would like to have them on record as licensed businesses. Clerk will send letter to Bowman, Lakin, Parret, Coop, Lee and McCowan.

Motion#13 Deb Bader made motion to adjourn. Phyllis Agee seconded. Motion carried 3-0.

Meeting Adjourned at 9:00 PM

Mayor Linda McCowan Mayor Linda McCowan

City Clerk Cathy Grover Clerk - Cathy Grover

Minutes approved on 4-6-2015