

January 7, 2012
Council Meeting Minutes
7:00 pm

Mayor Gary Adams called the meeting to order at 7:00 pm.

Those in attendance were Mayor Gary Adams; Council persons Barry Jack; Joyce Epperson; Vickie Alsup; Fire Chief Greg McAlister and City Clerk LeAnna Unruh. Linda McCowan was not in attendance.

Mayor Gary Adams led the Pledge of Allegiance.

AGENDA CHANGES

Mayor Adams asked that the Fire Chief report be moved to the end of the meeting.

Council reviewed the minutes from November 10 special meeting. There were no corrections or additions.

MOTION #1: Joyce motioned to accept the minutes as they were read. Vickie second. Carried 3-0.

Council went over the minutes from December 3, 2012 meeting. Mayor Adams made a correction on the discussion of motion 3. He stated it should read "The council advised they did not go ahead with it because it was not approved by the council before the insurance issued a check. Council also stated that the bid was for the tower to be painted from the catwalk up and did not include the repainting of the letters."

MOTION #2: Joyce motioned to approve the minutes with the corrections made by the Mayor. Barry second the motion. Carried 3-0.

Council went over the minutes from the special meeting December 10, 2013. Vickie stated that on motion to accept the appointments made by Mayor Adams, she was the member that second the motion.

MOTION #3: Joyce motioned to accept the minutes with the correction made by Vickie. Vickie second the motion. Carried 3-0.

UNFINISHED BUSINESS

The only unfinished business on the agenda was the issue of hiring Ron Smith for City Attorney. No action was taken as Mayor Adams has not been able to talk to Mr. Smith.

NEW BUSINESS

The City Employee Policy Book was discussed. Mayor Adams informed the council that the issue of vacation/sick time accrual needs to be addressed.

Mayor Adams pointed out that on page 6 it states that no additional hours are to be worked without the direct approval of the supervisor. Employees must work the normal business hours of the City. He also stated that vacation/sick time must be taken in 4 hour increments.

A new printer for the utility bills was discussed. LeAnna presented the council with 2 bids for a new printer. The one we have now needs new toner and it will cost in excess of \$400.00 to purchase the toner. The council discussed purchasing the new printer from OPI I Great Bend for the price of \$275.00.

MOTION #4: Joyce motioned to purchase the new printer from OPI in Great Bend for the quoted price of \$275.00 under the condition it will run our paper used for the bills properly. Vickie second the motion. Carried 3-0.

Mayor Adams asked LeAnna to contact OPI and get the printer ordered.

REPORTS

Treasurers Report

Joyce asked LeAnna to check into the purchase fo envelopes for Country Tacs.

7:20 pm Linda McCowan came into the meeting.

There was much discussion about the purchase for the envelopes by Country Tacs. Linda suggested that we contact Connie Oliphant at Country Tacs and visit with her about this. It was also suggested to check into the contract with Country Tacs. Linda asked to LeAnna to notify Connie and have her call Linda.

MOTION #5: Vickie motioned to accept the Treasurers Report and approve checks numbered 2467 thru 2499. Barry second the motion. Carried 4-0.

MOTION #6: Joyce motioned to pay the extra bills (list included) that were not paid due to the lack of checks at the accountants office. Vickie second the motion. Carried 4-0. Council asked LeAnna to contact the bank and have them print some temporary checks in order to pay these bills.

CLERKS REPORT

LeAnna presented the letter from the Pawnee County Humane Society. The council discussed which amount they wanted to donate to the society.

MOTION #7: Linda motioned to pay \$75.00 to the Humane Society. Barry second the motion. Carried 3-1.

MAINTENANCE REPORT

Mayor Adams read the Maintenance report as Mark Suchy was not in attendance.

Mayor Adams informed the council that Norbert Widnholz with KDHE will be out on Tuesday to speak with Mark. Also, Ed Hickman will be here on the 14th to meet with Gary and Mark to get started on their training. There is a training class March 26 thru 28 that Gary will be attending and possibly Mark.

Mayor advised the council that the Salt Plant north of the city will be running water line to the Smith residence. The city will provide the water meter and nothing else.

PUBLIC AGENDA

Galen Zortman addressed the council. 7:45 pm to 7:50 pm.

FIRE CHIEF REPORT

Fire Chief Greg McAlister went over his report with the council.

Council asked LeAnna to check into the balance in the Fire Fund as there are some larger expenses coming up for the Department.

Barry recommended the brush truck be taken in to Dove and get it checked out thoroughly.

MOTION #8: Linda motioned for the Fire Department to take the brush truck to Dove in Great Bend and get it checked out. Joyce second the motion. Carried 3-0 with Barry abstaining.

MOTION #9: Linda motioned to adjourn. Joyce second the motion. Carried 4-0.

Meeting adjourned at 8:15pm.

Mayor Gary Adams

LeAnna Unruh City Clerk

Approved __February 4, 2013