

## Council Meeting Minutes

March 5, 2018

7:00 PM

Call to Order—Mayor, Linda McCowan-Waite

Roll Call---by City Clerk, Cathy Grover; Mayor, Linda McCowan-Waite; Council Persons, Deb Bader Chris Mead, Paul Umble and Joyce Link-----Present. Phyllis Agee-----Absent.

Pledge of Allegiance led by Mayor

Agenda Changes—if any YES

Agenda Changes made at the opening of the meeting— Under New Business Item Changes 4 Security Breach 5 GBTA Security Contract Approval 6 Security Issue 7 Fence Ordinance 8 Agenda posting

Approval of February 5, 2018 Council Meeting Minutes

**Motion #1** Deb Bader motioned to approve the February 5, 2018 Council Meeting Minutes as written. Joyce Link seconded. Carried 3-0, with Paul Umble abstaining.

### UNFINISHED BUSINESS

- 1 Extension of Repair Resolutions, Res 85-1 (a) at 630 Bismark Ave & Res 89-1(a) at 633 Bismark Ave  
**Motion # 2** Deb Bader motioned to put a date of May 7, 2018 on Res 85-1 (a) and accept as then presented. Paul Umble seconded. Carried 4-0.  
**Motion #3** Joyce Link motioned to put date of May 7, 2018 on Res 89-1(a) and accept as then presented. Paul Umble seconded. Carried 4-0.

Phyllis Agee is present at Meeting at 7:08 PM.

- 2 Demolition Bids on 624 Bismark Ave Three bids were opened on Feb 21<sup>st</sup>, Eakin Enterprise, INC for \$4990.00, Roach Dirt Service for \$5350.00 and Stone Sand Co INC for \$8600.00. **Motion #4** Paul Umble motioned that the city accept the bid from Eakin Enterprise, INC in the amount of \$4990.00 for demolition at 624 Bismark Ave. Chris Mead seconded. Carried 5-0.

### NEW BUSINESS

- 1 KS High Water Sign Initiative. Consensus of Council to not do anything with this.
- 2 Council President & Committee Appts. **Motion # 5** Chris Mead nominated Deb Bader to be President of Council. Seconded by Joyce Link. Carried 4-0. With Deb Bader abstaining. After some discussion, Mayor named the following individuals to these committees. Maintenance---Deb Bader, Parks and Recreation--Chris Mead & Phyllis Agee, Emergency Management and Hazmat—Paul Umble, Fire---Joyce Link.
- 3 City Wide Cleanup **Motion # 6** Chris Mead motioned to set April 21, 2018 as City Wide Cleanup Day, from 8 till Noon, with one “trash” dumpster and one “metal” dumpster available from Stone

- Sand Co. Phyllis Agee seconded. Carried 5-0. Work times were set for 8-9 Chris Mead, 9-10 Joyce Link, 10-11 Paul Umble and 11-Noon Phyllis Agee and Deb Bader.
- 4 Security Breach. The mayor gave a brief explanation of the events on February 21 regarding the computer breach. She explained the actions taken. Council expressed concern about not being contacted and a special meeting not being called. The mayor explained that she consulted with council person, Deb Bader, as she has extensive computer experience, and followed advice given by city attorney, Ron Smith. To avoid misunderstandings in the future, the mayor asked councilman Paul Umble and council woman Joyce Link to create a protocol strategy regarding security breaches to present next month at council. The mayor invited council members to send their ideas and suggestions to Joyce or Paul. Mayor also stipulated again to **not send emails** between any 3 council members, as this is a violation of the open meetings law.
  - 5 GBTA Security Contract Approval. Mayor explained the suggestion by both GBTA and OPI technicians that the City should have Firewall Protection at the modem/router. A decision was made by Mayor to rent a Firewall Protected Modem/Router from our only internet service provider which is GBTA as the City was in need of a new IP address. This was done on Feb 23 to get equipment ordered and available for installation the following week to get computer back up and running. This also entails a 24-month support and security service contract with GBTA in amount of \$3692.52. **Motion # 7** Paul Umble motioned to accept the 24 month support and security agreement with GBTA in the amount of \$3692.52 to be paid in one installment. Deb Bader seconded. Carried 5-0.
  - 6 Security Issues The question arose as to why President of Council was signing checks when Mayor was not available. Codebook gives City Treasurer the right to sign when Mayor is not available. ABB&B has a contract with the City through which they provide financial statements and assistance but Mayor will have to ask if they would allow Lynda Jamison, ABBB rep, to sign City checks when need be. She is not the City Treasurer per se, City does not have a City Treasurer. It was also questioned as to who had City office keys. Mayor, President of Council, City Clerk, Maintenance, Asst Maintenance and Municipal Court Judge are those individuals. It was noted by some council members that President of Council had no need for a key. President of Council turned her key in to city clerk at meeting. It was noted that the President of Council was given that key many years ago to help assist with the City Maintenance. **Motion #8** Chris Mead motioned that President of Council, Deb Bader, have her name removed from the authorized signers at the financial institutions of Sunflower Bank and Landmark Bank. Joyce Link seconded. Carried 4-0. One abstention.
  - 7 Fence Ordinance. Council is asking Clerk to look into finding the fencing ordinances the City was discussing last Spring prior to the Tornado. Would like to re-visit this and have it put on next month's agenda.
  - 8 Agenda posting timeframe. Council is asking the clerk to email the Agenda, Clerk, Maintenance and Fire Reports on Tuesday prior to Council meetings rather than the previous Thursday posting. This will be done.

**EXECUTIVE SESSION**—None requested.

**DEPARTMENT REPORTS**

Fire Chief Report Department is trying to raise funds to help pay for fire books. They are planning a Sausage and Gravy Breakfast from 8 till Noon, with an as yet undetermined charge. It was suggested to schedule this on April 21 to coincide with the city-wide cleanup. Fire Chief was encouraged to get donations to help with this as much as possible. Will need to do some advertising and get out some signs. Post Office has a bulletin board available. Fire Chief was reminded to bring his jump drive in to the City clerk for the fire training records.

Treasurer Report Council consensus to accept as presented. **Motion #9** Deb Bader motioned to pay two Stone Waste Management Invoices, in amounts of \$350.52 and \$369.18, both for demolition waste at 104 Centre. Paul Umble seconded. Carried 5-0.

Clerk/Utility Reconciliation/Jayhawk Changes Reports Council Consensus to accept as presented. There is a Council consensus that a letter be sent out to the citizens regarding the computer security breach.

Maintenance Report **Motion# 10** Chris Mead motioned to allow maintenance to purchase the Vent/Fan in amount of \$299.25 plus shipping. Deb Bader seconded. Carried 5-0.

**Motion # 11** Chris Mead motioned to allow maintenance to purchase Chemical Pump in Amount of \$479.95 plus shipping. Joyce Link seconded. Carried 5-0.

**Motion #12** Chris Mead motioned to allow maintenance to get two City cell phones updated for less than \$200.00. Deb Bader seconded. Carried 5-0.

**Motion # 13** Deb Bader motioned to adjourn the meeting. Phyllis Agee seconded. Carried 5-0.

Meeting adjourned at 8:39 PM.

Minutes Approved on April 2, 2018  
Mayor, Linda McCowan-Waite Linda McCowan-Waite  
City Clerk, Cathy Grover Cathy Grover