

Council Meeting Minutes

April 2, 2018

7:00 PM

Call to Order—Mayor, Linda Waite

Present---Mayor-Linda Waite, Council Members-Deb Bader, Chris Mead, Paul Umble, Joyce Link.

Absent----Phyllis Agee.

Roll Call---City Clerk, Cathy Grover

Pledge of Allegiance led by Mayor

Agenda Changes- move New Business item 1 Insurance Planning up before approval of minutes.

Jolene Biggs from Insurance Planning introduced Trent Mermis as prospective replacement for her next year, if she retires. Jolene presented the 2018 Insurance Program. There were no questions asked.

Approval of March 5, 2018 Council Meeting Minutes **Motion #1** Joyce Link motioned to accept March 5, 2018 minutes as written. Seconded by Paul Umble. Carried 4-0.

Approval of March 7, 2018 Special Council Meeting Minutes **Motion#2** Chris Mead motioned to accept March 7, 2018 Special meeting minutes as written. Seconded by Deb Bader. Carried 3-0. Paul Umble abstained.

UNFINISHED BUSINESS

- 1 Computer Incident Policy & Procedure Review/ Joyce&Paul Paul presented a security breach checklist of 10 items. Deb presented an incident response checklist for potential internet compromise event, some cybersecurity definitions and an incident response plan. Council consensus for Paul & Joyce to take the best of both and come up with new policy/procedure for action on at next meeting.
- 2 Check Signing Ordinance Review-ABBB /Clerk Cathy reviewed email from ABB&B regarding whether Linda Jamison could be an alternate check signer. The response from ABB&B was that would be a control conflict. They advised Council to possibly update City ordinance if it states that the Treasurer signs and City has no Treasurer but instead a financial bookkeeper. Took a look at the City code items 1-305, City Clerk shall and 1-310, City Treasure shall; these possibly need to be amended. KS statutes 10-801, 10-803, 10-805 and 12-1608 were also presented for review by Council. Mayor asked Council members the question as to why there was an issue with President of Council having that 3rd officer signature authority called for in KSA 10-803. There was no response to question. This has all been tabled until the next month's meeting to allow for Council to review.

- 3 Fencing Ordinance Review Paul took the Great Bend Fence and Hedges ordinance and is trying to adapt the best from it to create a new ordinance for Pawnee Rock. We still need time to review and identify if and where there might possibly be conflicts with current code. Clerk pointed out a need to include correct wording for enforcement fine/fees if in violation. Table until the next meeting for further review and input.
- 4 Res 89-1(a) and Res 85-1(a) status updates--Miller and Bowman Shane Bowman has all the roofing and windows replaced on 630 Bismark Ave. All that is left to do is minor trim work. Lonnie Miller was not available to give his status report on 633 Bismark Ave. Clerk will send letter reminding him of deadline of May 7, 2018.

NEW BUSINESS

- 1 Insurance Planning Contract-Jolene Biggs **Motion #3** Chris Mead motioned to accept the 2018 Insurance Planning Program for City of Pawnee Rock as presented by Jolene Biggs. Deb Bader seconded. Carried 4-0.
- 2 Emergency Water Supply Plan Review-Clerk Page 8 of the plan was updated with new Council member names and phone numbers. Council is in consensus with those changes. Mayor signed pg 10 for annual review.
- 3 JayHawk contract. **Motion #4** Chris Mead motioned to accept the Advantage Computer JayHawk Software Contract effective 7/1/2018 to 6/30/2019 in amount of \$750.00. Paul Umble seconded. Carried 4-0.

EXECUTIVE SESSION—NONE

REQUEST BY CITIZENS TO APPEAR

Monica Brackbill on RES 93, requesting to extend Demolition beyond April 15, 2018 due to health issues. **Motion #5** Paul Umble motioned to extend demo date to May 7, 2018. Joyce Link seconded. Carried 4-0. Clerk will send letter.

Shane Bowman requesting building permit for porch on 630 Bismark Ave. Council is in consensus to issue permit.

DEPARTMENT REPORTS

Fire Chief Report-- Chief reported that arrangements for sausage & bisquit breakfast scheduled for April 21st are being handled. He has an individual working on getting some flyers out for advertisement. Plans to have a goodwill offering can available rather than charging for breakfast.

Treasurer's Report--- Council consensus to accept as presented. **Motion #6** Deb Bader motioned to pay two invoices, Water's True Value in amount on \$317.47 and USA Bluebook in amount of \$510.76. Paul Umble seconded. Carried 4-0.

Clerk/Utility Reconciliation/Jayhawk Changes Reports---- Council consensus to accept as presented. Chris Mead took the 2017 Census of Local Govt Finances packet to see if she could fill it out.

Maintenance Report----- Council consensus to accept as presented.

Motion # 7 Joyce Link motioned to accept the quote from Tractor Supply Company on FIMCO 60 gallon tank sprayer with 3-point hitch, seven nozzle boom and roller pump in amount of \$849.99. Deb Bader seconded. Carried 4-0.

Motion #8 Paul Umble motioned to accept quote to purchase Mosquito Spray Chemical from Van Diest in amount of \$507.50. Joyce Link seconded. Carried 4-0.

Motion# 9 Deb Bader motion to allow \$25.00 in per diem for Shane Bowman to attend KRWA training in Russel on April 26th. Paul Umble seconded. Carried 4-0.

Motion #10 Chris Mead motioned to adjourn meeting. Deb Bader seconded. Carried 4-0.

Meeting Adjourned at 8:03 PM.

Minutes approved on May 7, 2018

Mayor, Linda Waite Linda Waite

City Clerk, Cathy Grover Cathy Grover

1. Background - Current estimates in August 2018 suggest that the United States will receive approximately 2.5 million barrels of oil per day from the Gulf of Mexico and the Caribbean in 2018. This is a significant increase from the 1.5 million barrels per day in 2017.

2. Current Status - The current status of the oil industry in the United States is positive. The oil industry is expected to continue to grow in the coming years.

3. Future Outlook - The future outlook for the oil industry in the United States is bright. The oil industry is expected to continue to grow in the coming years.

4. Conclusion - The oil industry in the United States is in a strong position to continue to grow in the coming years.

5. References - The following references were used in the preparation of this report.

Prepared by: _____
 Date: _____
 Title: _____