

MAY 6, 2013

PAWNEE ROCK CITY COUNCIL MINUTES

7:00PM

Mayor Gary Adams called the meeting to order at 7:00pm

Those in attendance were Mayor Gary Adams; Council persons Barry Jack, Joyce Epperson, Vickie Alsup, Linda McCowan, Nickolle Parret and City Clerk John Henderson

Treasurer Connie Oliphant and Fire Chief Greg McAlister were also in attendance

Council reviewed the minutes from April 1st meeting.

MOTION #1: Linda motioned to accept the minutes as recorded. Vickie second. Carried 4-0

UNIFINISHED BUSINESS

None

Newly elected and re-elected officials took the oath of office.

- Mayor – Gary Adams
- Council Person – Barry Jack
- Council Person – Nickolle Parret
- Council Person – Vickie Alsup

NEW BUSINESS

A. Park Upgrades/Updates

Linda discusses possible options for upgrading the City Park area including adding/replacing some equipment. Joyce noted she owns a volleyball net. Linda recommended researching local grant opportunities as well as contacting Jolene (Insurance Rep) to see if they recommended any specific types of equipment as well as how different equipment would affect coverage and rates.

B. City Beautification Strategy

Multiple beautification strategies were discussed including removing the burned up trailer, modifying/condemning the brick building next the post office, and removing brush and limbs from empty lots.

The City Clerk was tasked with contacting Barton County to determine who currently holds the title to the building next to the post office.

Mayor Gary Adams was tasked with contacting the City's attorney to discuss what options are available for recouping any costs from property owners related to the cleanup process. Possible options discussed include assessing a special tax on property owners, special tax lien on the property, and assessing fee to utility bill of property owner in accordance with current ordinances or passing a new ordinance if deemed necessary.

Barry and Nickolle will act as a special committee to further discuss and research the available options for the next council meeting (6-3-2013).

C. KDHE Project Request

The City does not have any projects that fall under the project guidelines.

MONTHLY REPORTS

Treasurer's Report

Several items on the Treasurer's Report were discussed and/or clarified. Topics included several line-items on the report and the Setoff program. The topic of writing off several accounts in the Setoff program was tabled until the following City Council meeting scheduled for 6-3-2013.

MOTION #2: Linda motioned to accept the Treasurer's Report as recorded. Barry second. 5-0

MOTION #3: Linda motioned to approve checks #2580, #2585-#252600, and listed EFT transactions. Joyce second. Carried 5-0

Fire Department Report

Topics discussed include necessary equipment repairs and budget concerns/billing issues.

MOTION #4: Linda motioned to approve the repairs, resealing the transmission, on the brush truck at a rate that will not exceed \$600. Joyce Second. Carried 5-0

MOTION #5 Linda motioned to approve the repairs, misfire on cylinder #7, on response car at a rate that will not exceed \$200. Vickie second. Carried 4-0 (Joyce abstained)

Clerks Report

Topics discussed include the city website, placing website URL on bills for the next several months, and upgrading the utility billing software. Stated reasons to upgrade software including improve efficiency, create a layer of redundancy for data preservation, increasing security, and increasing long-term accuracy and storage capacity. Several solutions/providers were discussed.

MOTION #6 Linda motioned to approve the upgrade of the current utility billing software and associated annual support agreement (JUBS) to the JUS solution offered by the same provider (Jayhawk Software). Nickolle second. Carried 5-0

Maintenance Report

No issues related to the report were discussed

MOTION #7 Joyce motioned the Council and Mayor take a 5 minute executive session. Vickie second. Carried 5-0

MOTION #8 Joyce motioned the City hire Nancy Woodrow to fill the available part-time maintenance position, 20 hours per week, at a rate of \$10.50 per hour. Vickie second. Carried 5-0

MOTION #9 Linda motioned to increase the pay rate of John Henderson, City Clerk, by \$.50 per hour. Joyce second. Carried 5-0

MOTION #10 Joyce motioned to adjourn the meeting. Barry second. Carried 5-0

City Council Meeting officially adjourned at 8:27 pm.