

DATE JULY 10, 2014

PAWNEE ROCK SPECIAL MEETING MINUTES

TIME 7:00PM

Attendance Mayor Linda McCowan, Council Persons Deb Bader, Vickie Alsup, Dorian Frances, Chris Mead, City Clerk Cathy Grover, acting Fire Dept. Supervisor Galen Zortman and Vickie Dreiling from ABB&B.

Motion 1: Deb Bader motioned to complete an inter fund transfer of \$2500.00 from the General Fund to the Capital Improvement Fund. This is to be retro-active to 2013. Chris seconded. Motion carried 4-0.

Motion2: Deb motioned to complete an inter fund transfer of \$10,000.00 from the General Fund to the Equipment Reserve Fund. This is to be retro-active to 2013. Vickie seconded. Motion carried 4-0.

Vickie Dreiling, walked the Council through some Audit Recommendations.

-Clerk will provide monthly list of all adjustments made to customer's utility account.

-Chris will work with John to work out a montly AR reconciliation of the Utility billing system.

-Clerk will receive info from Vickie Dreiling on how to go about settling the negative balances in the accounts receivable report and issue refunds to individuals.

-Deb, Council person will initial monthly bank reconciliation statements to indicate his/her review and approval.

-Linda, Mayor will review and sign off on weekly time sheets before being sent to bookkeeper for payment.

Vickie then walked the Council through the proposed Budget for 2014. Council was satisfied with the proposed budget. They set August 4th, regular Council meeting, to sign the budget and then return one back to Vickie at ABB&B. The Notice of Budget Hearing will then go to Great Bend Tribune for publication.

Motion 3: Dorian motioned to adjourn the meeting. Deb seconded. Motion carried 4-0.

Meeting Adjourned @ 8:13PM.

Linda McCowan Mayor

Cathy Grover City Clerk

Approval Date