

**City Council Meeting Minutes**  
**October 6, 2014**  
**7:00 PM**

Mayor McCowan called the meeting to order at 7:00pm

Those in attendance were Mayor McCowan, Council Persons Debra Bader, Vickie Alsup, Phyllis Agee, Chris Mead, Dorian Frances, City Clerk Cathy Grover, and City Treasurer Connie Hughes.

Pledge of Allegiance led by Mayor Linda McCowan

**Motion 1:** Vicki Alsup made motion to go into Executive Session with Treasurer in attendance. Deb Bader seconded. Carried 5-0. Session ran from 7:08 to 7:28.

**Motion 2:** Deb Bader motioned to accept Sept 8, 2014 Minutes with noted change. Chris Mead seconded. Carried 4-0; one abstention.

**UNFINISHED BUSINESS**

A. Municipal Judge Discussion

City attorney, Ron Smith has not corresponded back to the City of Pawnee Rock regarding our proposal offered to Judge Synder of Lacrosse, KS.

B. Solid Waste Disposal Contract

Council wishes to leave contract as is. When bills are ready to go out 1<sup>st</sup> November include trash audit letter with bill in one envelop.

**NEW BUSINESS**

A. Appropriation of Water Rights / Extension

Deb spoke with Charlotte Phillips of Kansas Department of Agriculture. Current certificate is 2.5 million gallons, which ran from 1989 to 2014. Last year was 9.9 million gallons used. The City's current average is 3.9 million gallons. Deb will draft a letter to be signed by Mayor claiming 4.0 million for annual water right.

**Motion 3:** Chris Mead made a motion to draft a letter to Kansas Department of Agriculture to raise current appropriation water rights on file no. 39109 to 4.0 million gallons for the City's annual water rights. Phyllis Agee seconded. Carried 5-0.

B. KDHE Violation Notice Distribution

Corrections will be made to Notice and mailed out on October 7, 2014.

C. Liaison with City Attorney

**Motion 4:** Dorian Frances made a motion that only the Mayor and City Clerk have contact with City Attorney via email. Vickie Alsup seconded. Carried 5-0.

D. Flushing City water pipes

Council asked Shane Bowman to coordinate with Barry Jack on this flushing of the City hydrants.

E. Ordinances numbered 328 - correction

**Motion 5:** Deb Bader motioned to accept the Ordinance 330, which repeals Ordinance 328 that repeals Ordinance 299 and renumbering new ordinance as Ordinance 328a. Chris Mead seconded. Carried 5-0.

Ordinance proof to be corrected before publishing by replacing City of Larned with City of Pawnee Rock in Section 4.

F. Garbage Rates

City Code 15-516 states monthly refuse charge for refuse pickup shall be \$1.50 over the actual cost to the City. This Code references Ordinance 276 and 295. Ordinance 295, section 2 amended Ordinance 276 to establish the refuse charge to be billed at the rate of \$2.50 over the actual cost to the City for refuse pickup and not \$1.50 as previously provided for. Question is which applies, the Code or Ordinance 295? LKM attorney Larry Baer on Sep t. 25, 2014 spoke with City Clerk. He suggested Council pass an Ordinance that amends section 15-516 of the City of Pawnee Rock Code.

**Motion 6:** Deb Bader made motion to accept Ordinance 331, which amends section 15-516 of the City Code to reflect the garbage rate of \$2.50 as stated in Ordinance 295. Dorian Frances seconded. Carried 5-0.

G. Municipal Derivative Settlement

City will not pursue Derivative Settlement as the City is not part of the class involved with the settlement.

**DEPARTMENT REPORTS**

Treasurers Report

Dorian noted there was a check number missing from the Reconciliation statement in either August or September report. Nothing in the previous minutes reference this. Connie will review to see if she can find anything.

**Motion 7:** Deb motioned to pay Checks 2984 through 2989 and approve payment for Boundtree Medical in the amount of \$272.79. Chris Mead seconded. Carried 5-0.

Clerks Report

Council requested the Clerk delete late charges for account #114 as they were due to a calculation error by the City Clerk when the totals of all three accounts of the customer were combined. Customer paid amount provided by the City Clerk; however, the calculation error resulted in late charges.

Maintenance Report

Council advised Shane that 3 emergency lights are to go by each doorway in City Hall and 2 lights in the Fire Department by doorways.

Council would like Shane to see if he could find more quotes on the sampling station he is looking to purchase and bring this back to Council next month.

Mayor asked if special certification was necessary to install these sampling stations, Shane says no.

Contractor Report – John Henderson

Monthly Update Report

Petty Cash Report

Changes in Jayhawk for September Report

Fire Department Report

The Fire Department requested a new pump for the pumper. Barry brought in bid from Rowe Industries as his lowest bid.

Deb had three other quotes which were higher and one quote at a lower price; however, this lower quoted pump ran at a lower psi than the one Barry suggested.

**Motion 8:** Chris Mead motioned Fire Department purchased Hale HP 200 Pump End with 23 HP Vanguard for \$2995.00 plus shipping with miscellaneous installation parts i.e. wiring and plumbing not to exceed an additional \$200.00. Phyllis Agee seconded. Motion carried 5-0.

Fire Department Open House will be held October 21<sup>st</sup> starting at 7 PM.

**Motion 9:** Deb Bader motioned to go into Executive Session regarding Human Resources at 8:40 PM. Chris Mead seconded.

Council returned from Executive Session at 8:55 PM.

**Motion 10:** Chris Mead made motion to adjourn. Phyllis Agee seconded. Carried 5-0.

Meeting adjourned at 8:55 PM.

Linda McCowan, Mayor

Linda McCowan

Cathy Grover, City Clerk

Cathy Grover

Date minutes approved

11-3-14