

COUNCIL MEETING MINUTES

December 4, 2017

7:00 PM

Call to order—Mayor, Linda McCowan

Roll Call—by City Clerk, Cathy Grover

Mayor, Linda McCowan-Waite, President of Council, Deb Bader, Council Persons, Vickie Alsup and Paul Umble. Present. Council Persons, Chris Mead and Phyllis Agee. Both Absent.

Pledge of Allegiance led by Mayor Linda McCowan

Agenda Changes—None

Approval of Nov. 6 Council Meeting Minutes

Motion #1 Deb Bader motioned to accept the Nov. 6, 2017 minutes as written. Paul Umble seconded. Carried 3-0.

UNFINISHED BUSINESS--None

NEW BUSINESS

OPI contract Renewal

Motion # 2 Deb Bader motioned to accept the OPI contract for renewal of copier service as presented. Vickie Alsup seconded. Carried 3-0.

Year End Transfers

Motion # 3 Deb Bader motioned to approve the scheduled 2017 year end transfers

- \$10,000 from General Fund to Equipment Reserve Fund
- \$5,000 from General Fund to Capital Improvement Fund
- \$10,000 from Sewer Fund to Sewer Reserve Fund
- \$7,500 from Sewer Fund to Equipment Reserve Fund
- \$10,000 from Water Fund to Water Reserve Fund
- \$5,000 from Water Fund to General Fund

for a total year-end transfer of \$47,500. Seconded by Vickie Alsup. Carried 3-0.

EXECUTIVE SESSION- Not Needed

DEPARTMENT REPORTS

Fire Chief Report- No report, Chief absent.

Treasurers Report- Consensus of Council to accept as presented.

Motion#4 Deb Bader motioned to pay LKM 2018 Dues and Subscription in amount of \$357.94 and Summit Truck Group Invoice for fuel hose for Dump Truck in amount of \$369.98(paid with Credit Card and there will be a Credit Card refund of \$29.76 for erroneous sales tax charge) for actual charge

of \$340.22. Paul Umble seconded. Carried 3-0.

Clerk/Utility Reconciliation Report—Consensus of Council to accept as presented.

Maintenance Report—Consensus of Council to accept as presented.

Shane mentioned that the electrical work for Generator switch over to Fire House and electrical work for switch to City Hall building will need to be coded separately when invoice is received from Stanion electric.

Mayor passed the letter of Appreciation for Vickie Alsup's 10 plus years of service to Council members to read.

Motion #5 Deb Bader motioned to adjourn the meeting. Vickie Alsup seconded. Carried 3-0.

Meeting adjourned at 7:18 PM.

Minutes approved on January 8, 2018

Mayor, Linda McCowan-Waite Linda McCowan-Waite

City Clerk, Cathy Grover Cathy Grover